

BRENTWOOD BOARD OF SELECTMEN
MINUTES OF 8/3/2010

Convened: 6:30 p.m.
Present: Kevin Johnston
Andrew Artimovich
Jane Byrne
Jeffrey Bryan
Absent: David Menter

The Board met and reviewed payroll, accounts payable, and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report.

The Selectmen reviewed the minutes of the 7/20/10 meeting. Artimovich made a motion, seconded by Bryan, to approve the minutes as written. All voted in favor.

The Board reviewed the notes:

- Richard Murphy will be on vacation 8/13-8/29.
- Alan Prina inspected the alleged area of painting at 329 Rte 125. He could not find any evidence that buses are being painted outside. He spoke with someone at the location who reported that they send their buses out to Londonderry to be painted.
- Julie met with Mike from Plodzik & Sanderson as a follow-up to the audit. The only findings for this year are:
 - Untimely deposits by the Police Dept
 - Untimely deposits by Town Clerk/Tax Collector
 - Selectmen should sign off on adjusting journal entries
 - Preparation of financial statements should be done internally
- Turner Porter is requesting permission to allow the ADS culvert that has been installed at the end of his driveway on Spruce Ridge Drive to remain rather than replacing it with the RCP. Glenn Greenwood, Circuit Rider Planner, has indicated this would ultimately be the Planning Board's call. The matter has been forwarded to the Planning Board.
- Johnston and Artimovich did a site walk of the Donaldson/Musto property and found the property has been sufficiently cleaned up. They wish to take no further action at this time. The lien will remain in place as they still owe \$8,893.30 in fines and attorney fees.
- Jim Michaud, town assessor, wanted the Selectmen to be aware that they may receive a letter from the Dept of Revenue notifying them that the contract specs are not being met as his assistant does not have the amount of auto insurance required by the contract. He hopes this will not be a problem.

The Board reviewed an email sent by Gary Raymond regarding some issues with the new fire station. Bryan said that although they voted not to include the water fountain at the last meeting, it is required by code for a public facility. Bryan also noted that the automatic fill cistern that is being requested would be an additional \$6,551. This would

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allow the cistern to be automatically filled by the well. The Board will need to make a decision on this item at the next meeting.

Gil Tuck, Building Inspector, was in with the following building permits which the Selectmen approved:

- Lorraine DeHullu of 386 South Rd to replace an existing mobile home.
- Virginia Knutson to erect a screen room on top of an existing deck at 14 Gallant Dr.
- Ralph DelVecchio to construct a new home at 1 Patterson Circle. Mr. Delvecchio is meeting with Glenn Greenwood about having a corner of the home over the town line as part of his property is in Epping.

Sally Soule of the DES was in to discuss the Exeter River Geomorphic Study. She submitted a hard copy and electronic copy of the study as well as packets for each of the Board members summarizing the work that was done on the project. Soule thanked the Board for partnering with them by providing a soft-match for the grant funds that were awarded for the study. Soule reviewed the results by discussing Phase I and Phase II of the study and potential projects that have been identified as a result of the study. The full plan can be downloaded at:

http://des.nh.gov/organization/divisions/water/wmb/was/watershed_based_plans.htm

The Board thanked Sally for her presentation.

The bids for the dump truck were opened and they were as follows:

1. Carl Coulombe in the amount of \$2,227
2. Adam Mazur in the amount of \$7,610
3. Sizemore Truck & Auto, Inc for \$3,601
4. Ponderosa Disposal for \$6,000
5. Bob Griffin & Sons, Inc in the amount of \$3,259

A motion was made by Byrne and seconded by Bryan to award the bid to Adam Mazur; if Mazur is unable to come up with the funds, it will then be awarded to Ponderosa Disposal. All voted in favor.

The Board approved/signed the following documents:

- PSNH proposal for a three phase line extension to the new fire station.
- Artimovich made a motion, seconded by Johnston, to approve the fire station change order totaling \$11,667.83 which includes the water fountain, solar doors, and additional interior doors (Ricci to pick up half the cost of the interior doors). All voted in favor.
- A motion was made by Artimovich to approve payment to Ricci Construction in the amount of \$257,350.08. Byrne seconded the motion; all voted in favor.
- The Board has been asked by CDFA to complete a current Authorization to Submit Payment Requests for CDBG funds. Artimovich made a motion to require that payment requests be co-signed by two of the Selectmen. Byrne seconded the motion. All voted in favor and signed the document.

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- A motion was made by Bryan and seconded by Artimovich to authorize the warrant and payment request for payment of \$19,773 from REDC funds for RAST (ART). All voted in favor.
- The MS5 for submission to the DRA.

Wayne Robinson was in to discuss the following with the Selectmen:

Highway Dept

-The firm price for a new dump truck w/plow and sander is \$133,472. Bryan made a motion, seconded by Artimovich, to approve the purchase of the equipped truck with \$117,000 coming from the capital reserve fund and the remainder coming from the line item for road construction. All voted in favor.

-Gene Orcutt has spoken with Wayne about water draining onto his property from the site of the new fire station. There is a small state culvert that runs under the road which Robinson can't even see through. There is a lot of silt coming from the construction area. The site has recently been stabilized by seeding and haying, reported Bryan. It is the Board's hope that the problem will subside as a result.

Police

-Wayne presented a copy of the PD logs, as requested.

-Part-time officer Adam Raymond has submitted his resignation.

-They are currently reviewing the application of a full-time certified officer who is looking for a part-time job.

-There have been a number of vehicle break-ins reported in Town.

At 7:50 p.m. Bryan made a motion to adjourn. Artimovich seconded the motion; all voted in favor.

Respectfully submitted,

Julie Stevens